

**Webpage Design Course Syllabus**  
**Mrs. Mustoe [gmustoe@westfordk12.us](mailto:gmustoe@westfordk12.us)**

Course Identification  
 Webpage DesignCP1 – 553

Grade Level  
 9-12

Ability Grouping  
 Heterogeneous

Course Length  
 Semester

**Course Objectives:**

Upon completion of this course students will be able to:

- Learn fundamentals of HTML using Notepad Text Editor
- Learn fundamentals of Dreamweaver CS6
- Please note that this course does fulfill the 2.5 credit computer skills graduation requirement for Westford Academy

**Required Class Materials:**

- Notebook with a folder- Notebook checks will be completed at random so please have with you every day!
- USB stick drive for backups

**Course Expectations:**

- Treat people the way you wish to be treated
- Attend ALL classes on time
- Always come to class prepared. Bring notebook, pencil/pen, and positive attitude to EVERY class
- Always have a copy of ALL work at your station and on your backup drive. Save early and save often!
- All handouts and class notes should be organized neatly in your notebook/binder.
- Participation in all class activities
- Completion of all projects ON TIME. All late assignments will be penalized 10% (one letter grade) per day that they are late. Projects WILL NOT be accepted after the 3<sup>rd</sup> day past the due date without prior approval by me.

**Additionally, when a project is due it should be saved into the correct directory on the server/google classroom folder or it will receive a grade of O. Please be sure to save in the correct folder for all student work!**

- Appropriate use of Internet allowed only when instructed by me (NOT for personal use or email)

**Grading:**

<b>Projects</b>	<b>40%</b>
<b>Quizzes/Tests</b>	<b>30%</b>
<b>Labwork</b>	<b>20%</b>
<b>Notebook and Participation</b>	<b>10%</b>
<b>Total Grade:</b>	<b>100%</b>

*Please note: Additional computer lab time may be requested and will most likely be immediately after school. Please see me if you need to make arrangements to get caught up after school ahead of time. Additionally, this course has a final project/test that is worth 20% of your final grade.*

*Please detach and return bottom portion. Thank you.*

Dear Parent/Guardian,

In the unlikely event that I need to contact you please select the best contact method:

- Telephone       e-mail

And provide applicable contact information (please write legibly) \_\_\_\_\_

My signature indicates that I have read and understand the course expectations.

\_\_\_\_\_  
 Student Signature

\_\_\_\_\_  
 Parent/Guardian Signature

**Westford Academy Mission Statement**

Westford Academy, in collaboration with home and community, provides a safe environment where high expectations advance academic excellence. We are committed to promoting integrity and critical thinking, while fostering tolerance and life-long learning in an ever-changing global society.